

NGĀ HAU E WHĀ CAMBRIDGE COMMUNITY MARAE

TRUSTEE NOMINEE INFORMATION & DECLARATION FORM

Annual General Meeting 2026

MŌ TE KATOA – A PLACE FOR EVERYONE

To be completed by all Trustee nominees, including self-nominees.

Please return the completed form to: secretary@cambridgemarae.org

1. ABOUT THE TRUSTEE ROLE

Ngā Hau e Whā Cambridge Community Marae is a community Marae grounded in tikanga Māori and committed to strengthening culture, wellbeing, learning, belonging and community connection, while protecting the Māori Reservation and its kaupapa for present and future generations.

Trustees act collectively as fiduciaries and kaitiaki. Their role is to provide governance, strategic direction and oversight and to protect the Marae, its whenua, assets, kaupapa, cultural integrity, financial sustainability and future.

Important — Nomination is not Appointment

Completion of this form does not appoint a person as a Trustee.

Any nominee selected or endorsed to progress remains subject to the applicable governing instruments, governance processes and Māori Land Court appointment process before exercising Trustee authority.

2. YOUR DETAILS & CONNECTION

Full legal name:

Preferred name, if different:

Residential address:

Postal address, if different:

Phone number:

Email address:

Your Connection

Please briefly describe your connection to Ngā Hau e Whā Cambridge Community Marae, mana whenua, Cambridge and/or the communities served by the Marae, and why you would like to serve as a Trustee.

This may include whakapapa, cultural, historical, whānau, community, service or other enduring connections.

3. SKILLS, KNOWLEDGE AND EXPERIENCE

What would you bring to the Trustee body?

Please indicate the areas in which you have relevant skills, knowledge or experience

- ☐ Governance and leadership
- ☐ Strategic planning
- ☐ Te Ao Māori and tikanga Māori
- ☐ Māori Reservation/marae governance
- ☐ Financial governance
- ☐ Business knowledge and commercial acumen
- ☐ Risk management
- ☐ Policy development
- ☐ Legal or regulatory knowledge
- ☐ Community development

- ☐ Project governance and oversight
- ☐ Property and asset management
- ☐ Health and safety governance
- ☐ People and capability development
- ☐ Communications
- ☐ Funding and partnerships
- ☐ Education and training
- ☐ Hauora and wellbeing
- ☐ Environmental sustainability
- ☐ Cultural development
- ☐ Succession planning
- ☐ Other:

Briefly describe the governance, leadership, cultural, professional, community or other experience you would bring to the Trustee body.

Have you previously served on a board, trust, committee, incorporated society, marae committee, school board, charitable trust, community organisation, business board, or other governance body?

- ☐ Yes
- ☐ No

If yes, please provide details.

Organisation:

Position or role:

Dates involved:

Main responsibilities:

Other relevant experience

4. GOVERNANCE & STRATEGIC THINKING

The governance of Ngā Hau e Whā is underpinned by:

- Manaakitanga
- Whanaungatanga
- Rangatiratanga
- Kaitiakitanga
- Kotahitanga
- Tikanga Māori
- Transparency
- Accountability

The Strategic Plan 2026–2031 is organised around five Pou:

Kotahitanga — Community Connection & Celebration

Manaakitanga — Wellbeing & Care

Whanaungatanga — Culture, Identity & Relationships

Kaitiakitanga — Environment & Stewardship

Rangatiratanga — Leadership, Governance & Sustainability

What do you believe should be the most important governance priority for Ngā Hau e Whā over the next 3–5 years, and why?

Governance Acknowledgement

I understand that:

- ☐ Trustees govern collectively, set strategic direction, approve policy and oversee finance, risk, performance and accountability.
- ☐ Trustees are kaitiaki rather than owners of the Marae and must protect its kaupapa, assets and long-term interests.
- ☐ An individual Trustee cannot independently bind or make decisions on behalf of the Marae unless properly authorised.
- ☐ The Marae Committee, volunteers, project teams and operational roles support delivery within responsibilities and authority approved or delegated by the Trustees.
- ☐ Delegating operational responsibilities does not remove the Trustees' collective responsibility for appropriate governance oversight.

5. COMMITMENT & AVAILABILITY

If appointed, are you reasonably able and willing to:

Attend scheduled Trustee hui?

- ☐ Yes
- ☐ No
- ☐ Subject to other commitments

Read governance papers and prepare for hui?

- ☐ Yes
- ☐ No

Contribute to agreed governance and strategic responsibilities between hui?

- ☐ Yes
- ☐ No

Undertake Trustee induction and ongoing governance development?

- ☐ Yes
- ☐ No

Please describe any restrictions that may affect your availability:

6. CONFLICTS, ELIGIBILITY & SUITABILITY

Conflicts of Interest

Having whakapapa, whānau, community, professional or organisational connections does not automatically prevent a person from serving as a Trustee.

However, actual, potential or perceived conflicts must be disclosed and appropriately managed.

Do you have any relationship, financial, employment, contractual, property, business, organisational or other interest that could reasonably create an actual, potential or perceived conflict?

☐ Yes

☐ No

If yes, please briefly describe.

☐ I agree to disclose relevant conflicts as they arise and follow the applicable conflict management process.

Eligibility & Suitability

Are you aware of any legal disqualification, restriction or other matter that may prevent you from holding office as a Trustee?

☐ No

☐ Yes

☐ Unsure

If yes or unsure, please provide relevant details:

☐ I agree to provide information reasonably required to establish my eligibility and suitability.

☐ I agree to complete any lawful and proportionate suitability checks required for the Trustee role.

Legal eligibility and governance suitability are separate matters. Disclosure of a conflict or other matter does not automatically prevent nomination or appointment.

7. POLICE VETTING AND SUITABILITY ASSESSMENT

Cambridge Community Marae is committed to maintaining high standards of governance, integrity, accountability, safety, and public trust.

As part of the Trustee nomination process, nominees will be required to complete a Police Vetting process and may be required to provide supporting information or participate in further discussions.

The information provided in this section and obtained through authorised checks will be handled confidentially and used for the purposes described in the Privacy Statement.

Criminal convictions

Have you ever been convicted of a criminal offence in New Zealand or overseas?

☐ Yes

☐ No

If yes, please provide details, including the nature and approximate date of the conviction:

Are there any convictions that may be eligible to be concealed under the Criminal Records (Clean Slate) Act 2004?

☐ Yes

☐ No

☐ Unsure

☐ Not applicable

Applicants are not required through this form to disclose information that they are legally entitled to conceal.

Pending or current legal matters

Are you currently subject to any criminal charges, legal proceedings, investigations, court orders, restrictions, or other matters that may affect your ability to perform the duties of a Trustee?

☐ Yes

☐ No

If yes, please provide details:

Previous disqualification or removal

Have you ever been disqualified, suspended, or removed from serving as a trustee, director, officer, committee member, board member, charity officer, or similar position?

☐ Yes

☐ No

If yes, please provide details:

Have you ever been the subject of a formal finding involving serious misconduct, dishonesty, breach of trust, misuse of funds, or breach of governance responsibilities?

☐ Yes

☐ No

If yes, please provide details:

Insolvency and restrictions

Are you currently an undischarged bankrupt, subject to an insolvency restriction, prohibited from managing an organisation, or otherwise restricted from holding a governance position?

☐ Yes

☐ No

☐ Unsure

If yes or unsure, please provide details:

Police Vetting consent

- ☐ I consent to completing the required Police Vetting documentation and authorise Cambridge Community Marae to undertake a Police Vetting check as part of the Trustee nomination assessment process.
- ☐ I understand that failure to provide the required consent or information may result in my nomination not progressing.
- ☐ I understand that I may be asked to provide further information or clarification concerning matters relevant to my suitability.

Trustee eligibility notice

A nominee may be deemed ineligible or disqualified from progressing through the nomination process if:

- the nominee does not consent to or complete the required Police Vetting process;
- the nominee provides false, misleading, or materially incomplete information;
- relevant criminal convictions or other findings were not disclosed when disclosure was lawfully required;
- the nominee is legally disqualified or restricted from holding the position;
- the Police Vetting result identifies matters incompatible with the responsibilities, integrity, or public trust required of a Trustee; or
- the nominee does not satisfy the relevant governance or Māori Land Court requirements.

Convictions involving dishonesty, fraud, theft, misuse of funds, financial misconduct, serious violence, breach of trust, or other conduct considered incompatible with Trustee responsibilities may result in the nominee being deemed unsuitable or ineligible.

8. NOMINEE DECLARATION

I declare that:

- the information provided in this nomination form is true, correct, and complete to the best of my knowledge;
- I have not knowingly withheld information that is relevant to my suitability to be considered as a Trustee;
- I understand that providing false, misleading, or materially incomplete information may result in my nomination being declined or discontinued;

- I understand that nomination or endorsement does not itself appoint me as a Trustee;
- I understand that any recommendation or nomination remains subject to the appropriate governance process and confirmation by the Māori Land Court;
- I understand that Trustees govern collectively and must act honestly, responsibly and in good faith;
- I will act as a fiduciary and kaitiaki, protecting the Marae, its kaupapa, assets, cultural integrity and future;
- I will uphold the applicable governing instruments, tikanga Māori and lawful governance processes
- I consent to Cambridge Community Marae contacting me to discuss this nomination and request further relevant information;
- I consent to the information in this form being used for the purposes described in the Privacy Statement; and
- I will disclose and appropriately manage conflicts of interest;
- I will respect the distinction between Trustee governance and operational delivery; and
- if appointed, I will act in the long-term interests of the Marae, its beneficiaries and future generations.

Nominee's full name:

Nominee signature:

Date:

PRIVACY

Information provided through this form will be used for purposes reasonably connected with assessing and progressing Trustee nominations, including eligibility, suitability, conflicts, governance processes and any applicable Māori Land Court appointment process.

Information will be handled securely and confidentially in accordance with the Privacy Act 2020 and applicable Marae information-governance requirements.

9. FOR MARAE USE ONLY

Nomination Form received: ☐ Yes

Nominee Form complete:

☐ Yes

☐ No

Eligibility reviewed:

☐ Yes

☐ Pending

Governance capability assessed:

☐ Yes

☐ Pending

Conflicts:

☐ None identified

☐ Management required

Suitability requirements:

☐ Completed

☐ Pending

☐ Not required

Nomination/Endorsement Outcome

☐ Progress for appointment process

☐ Do not progress

☐ Further information required

Māori Land Court Appointment Process

☐ Application to progress

☐ Application lodged

☐ Appointment confirmed

☐ Not yet applicable

Māori Land Court application/reference:

Trustee induction:

- ☐ Completed
- ☐ Pending
- ☐ Not yet applicable

Notes:
